

Birth, Death or Marriage Certificates may be obtained in person or via mail by the individual or an immediate family member: (*death and marriages are public record after 50 years and births after 100) and can be obtained where the event occurred, the City that issued the license, or in the case of births prior to 1960, where the parents resided.

After 1960 all birth records are available State wide at any city or town hall. All records are also available through the State Health Department website and in their office <http://www.health.ri.gov/records/>

There is a State fee for the certified record.

Walk ins are \$22.00; mailed requests are \$25.00. For multiple copies of the same record, each additional record is \$18.00

Our office is open Monday – Friday 8:30 – 4:30

Cranston City Hall
Records Dept. – Rm 207
869 Park Avenue
Cranston, RI 02910

Mail Requests:

- 1) Written request with the necessary identifying information, name, date of event,. Requested must be signed and sent to the above address.
- 2) A photo static copy of your identification, i.e. license or other governmental issued ID

*Please note that if payment is made by personal checks from out of State. The record will be held for 10 business days. If you need it immediately, please include a certified check or money order, payable to the City of Cranston. We accept cash or checks but no cards at this time.

You can also request the record on line from the State Health Department at <http://www.health.ri.gov/records/> Note the State charges an additional fee for on line requests.

If the record is to be sent to a foreign government, you must obtain contact the Health Department Vital Records to obtain an “Apostilles” Certified copies of vital records issued locally will not be accepted by a foreign government.

If you have any additional questions or need additional assistance, please contact Roberta Turchetta at rturchetta@cranstonri.org or 401-780-3192 or Rose Zanni at rzanni@cranstonri.org or 401-780-3192